



BASAVESHWARA ENGINEERING COLLEGE

Autonomous Institute, Affiliated to VTU

COLLEGE INTERNAL COMPLAINTS COMMITTEE (CICC) POLICY

Basaveshwara Engineering College is committed to the principles of justice and gender equity. To prevent discrimination and sexual harassment against women staff and students in the workplace, the college has constituted an Internal Complaints Committee (CICC). (Ref: In accordance with Section 4 of the All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016, notified vide No. F.AICTE/WH/2016/01 dated 10th June, 2016.

OBJECTIVES, ROLES AND RESPONSIBILITIES OF COLLEGE INTERNAL COMPLAINTS COMMITTEE (CICC)

Objectives

1. To implement the Anti-Sexual Harassment Policy at the workplace and prevent discrimination.
2. To create awareness at the workplace through documents, notices, workshops, seminars, and similar means.
3. To create awareness of the policy framework among all key stakeholders.
4. To ensure a safe and accessible mechanism for registering and addressing complaints.
5. To recommend appropriate corrective and disciplinary action against offenders to the Management.

ROLES AND RESPONSIBILITY

- Undertake measures to implement guidelines issued by the Honourable Supreme Court, UGC, DTE Karnataka, VTU, and other competent authorities concerning discrimination and sexual harassment at the workplace.
- Conduct orientation programmes to build the capacity of CICC members.
- Conduct workshops and awareness programmes periodically to sensitise employees and students.
- Prominently publish the names and contact details of the CICC chairperson and members on the college website.
- Submit the annual report on complaints to AICTE by 30th June each year.



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COMPOSITION OF CICC

Sl. No	Name and Designation	Position in CICC	Gender	Mobile Number & E-mail ID
01	Dr. S. R. Patil Professor	Chairman	F	9449534202 srpatil19@gmail.com
02	Dr. S. K. Patil Professor	Member	M	9448766350 sunilkumar.kp1971@gmail.com
03	Dr. Manjula A. Sutagundar Associate Professor	Member	F	9900972238 sutagundarm@gmail.com
04	Dr. B. G. Hokrani Assistant Professor	Member	F	9611431878 bghbecbgk@gmail.com
05	Smt. Prema S. Sutar SDA/Computer Operator	Member	F	886179883 premasutar@gmail.com
06	Smt. Neeta C. Hiremath SDA/Computer Operator	Member	F	9741197129 Neetahiremath99@gmail.com
07	Nidhi Rathi Student	Member	F	8618813282 Rathinidhi443@gmail.com
08	Priyanka Patil Student	Member	F	7892368417 Priyankapatil1367@gmail.com
09	Shri Mahantesh M. Hiremath NGO	Member	M	9448646722

Term: The committee shall hold office for a period of three years.

Quorum: A quorum shall consist of at least half of the total members.

Meetings: The committee shall meet a minimum of two times a year, with additional meetings convened as required.

Role of Member Convener: With the Principal/Chairperson's approval, the Member-Convener shall schedule meetings, draft the agenda, document the proceedings, and share the minutes with all members. The Member-Convener is also responsible for ensuring that the Committee's decisions are duly implemented.

REGISTERING COMPLAINTS WITH CICC

Staff and students who wish to raise a complaint may do so in writing to the CICC chairperson, either via email at **srpatil19@gmail.com** or by phone at **9449534202**. The Committee will investigate the matter and put forward its recommendations for appropriate action.

Chairperson, CICC
Dr. B. R. Hiremath
Principal, BEC

Chief Co-ordinator, CICC
Dr. S. R. Patil
BEC