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B. V. V. S

BASAVESHWAR ENGINEERING COLLEGE

(Govt.-Aided college, An Autonomous Institution permanently affiliated to Visvesvaraya Technological University Belagavi,
Approved by AICTE, Accredited by NAAC with "A" grade)

S. Nijalingappa Vidyanagar, Vidyagiri

BAGALKOTE -587 103

BEC REGULATIONS 2026-2027

MCA Programme



Vision

To be an institution of excellence in education, research and innovation for a sustainable future.

Mission

1. Develop globally competent professionals for future talent requirements
2. Nurture a culture of research, innovation and entrepreneurship
3. Promote collaborations, extension and outreach programs for addressing industrial and societal needs
4. Imbibe moral and ethical values
5. Foster ecological and environmental consciousness

A. ABBREVIATIONS AND CODES

This section enlists the codes and abbreviations used in these regulations.

Abbreviations used in the Regulations

Commission	University Grants Commission (UGC), New Delhi
Council	All India Council for Technical Education (AICTE), New Delhi
University	Visvesvaraya Technological University (VTU) Belagavi
Statute	VTU Autonomous College statute 2007, Guidelines and Norms for implementation of academic autonomy in institutions (2018) amended in 2022
GoK	Government of Karnataka
DTE	Directorate of Technical Education in Karnataka
CET	Common Entrance Test of Karnataka conducted by Karnataka Examination Authority (KEA)
COMEDK	Consortium of Medical, Engineering and Dental Colleges of Karnataka
BEC	Basaveshwar Engineering College, Bagalkote
BoG	Board of Governors
AC	Academic Council
Principal	Principal, Basaveshwar Engineering College, Bagalkote
CoE	Controller of Examinations
HoD	Head of the Department
BoS	Board of Studies
USN	University Seat Number
CSN	College Serial Number
UG	Undergraduate programme
BE	Bachelor of Engineering
CIE	Continuous Internal Evaluation
CCE	Continuous and Comprehensive Evaluation
SEE	Semester End Examination
GPA	Grade Point Average
SGPA	Semester Grade Point Average
CGPA	Cumulative Grade Point Average
MPCC	Malpractice Case Consideration Committee
Commission	University Grants Commission (UGC), New Delhi
Council	All India Council for Technical Education (AICTE), New Delhi
University	Visvesvaraya Technological University (VTU) Belagavi
Statute	VTU Autonomous College statute 2007, Guidelines and Norms for implementation of academic autonomy in institutions (2018) amended in 2022
GoK	Government of Karnataka

B. DEPARTMENT CODES

The academic departments of the college are encoded as in Table B. These codes are used while providing codes for courses.

Table B: Department Codes

Code	Name of the Department/Section
Undergraduate Programmes	
AI	Artificial Intelligence and Machine Learning
BT	Biotechnology
CS	Computer Science and Engineering
CV	Civil Engineering
EC	Electronics and Communication Engineering
EE	Electrical and Electronics Engineering
IP	Industrial and Production Engineering
IS	Information Science and Engineering
ME	Mechanical Engineering
UE	Electronics and Computer Engineering
Basic Sciences	
CH	Chemistry
HS	Humanities and Social Sciences
MA	Mathematics
PH	Physics
Postgraduate Programmes	
BA	Master of Business Administration (MBA)
CA	Master of Computer Applications (MCA)
SE	Structural Engineering (Civil)

C. CODES FOR DIFFERENT CATEGORY OF COURSES

The Choice Based Credit System (CBCS) mandates a student to study different categories of courses. The codes employed to indicate the course category are listed in Table C.

Table C: Codes indicating the category of the courses

Code Employed	Category of Courses	Description
A	Audit	A student can register for a course to audit and the performance of the course is reflected in the grade card but not considered in calculation of SGPA/CGPA.
B	ETC	Emerging Technology Courses. Such courses can be opted by the students of parent department and other departments also.
C	Core	To be passed compulsorily by a student and are core courses to the respective programme
D	PLC	Programming Language Courses: Such courses can be opted by the students of parent department and other departments also.
E	Elective	Elective courses offered by departments
I	Internship	Inter/Intra institutional and Industrial Internship in association with industries under supervision of faculty and Industrial personnel
L	Laboratory	Laboratory courses offered by departments
M	Mandatory	Courses not assigned with any credits, but mandatory for students to pass
N	Open Elective	Interdisciplinary courses offered by departments, which can be opted by students of other departments
O	Online Course	Online courses that can be opted by a student, offered by MOOCs like NPTEL/SWAYAM etc.
P	Project Work	Project work related to his/her discipline or of interdisciplinary nature
S	Seminar	Seminar presented on relevant advanced topic of the discipline
T	Term Paper	A technical report to be articulated and presented/published in the conference/journal over an academic term, on relevant advanced topic/technology

D NUMBERING SCHEME FOR COURSES

Character Place	Character	Stands for
1	1	Version Number
2	B/P	Bachelor / Postgraduate
3 & 4	XX	CA : Master of computer Applications
5	A	Course serial (A: Common Course, B: 1st Specialization course, C: 2nd Specialization Couse and so on, for 3rd semester)
6		Semester : 1 for 1st semester, 2 for 2nd semester and so on
7 & 8		Course code 01: 1st course, 02: 2nd course, 03: 3rd course and so on
9		Category of Course. e,g. C – Core, L - Lab, E-Elective, P – Project, S-Seminar, M-Mandatory, O-Online Course

Example Codes

2PCAA101C: Mathematical Foundations for Computer Applications

1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**
2	**P**	**C**	**A**	**A**	**1**	**0**	**1**	**C**
Version Number	Post Graduate	(Offering Department)		Common	Semester	Course Number		Course Nature

E UNIVERSITY SEAT NUMBER (USN)

It is unique number assigned to each student who registers for a programme, during first year by the university. This number is valid for communication/transaction in the college and valid till the award of degree. The format of USN for MCA programme is as follows.

1	2	3	4	5	6	7	8	9	10
2	**B**	**A**	**2**	**6**	**M**	**C**	**0**	**0**	**1**
Region Code	College Code		Year of admission		Programme Code		Serial Number of the Student		

F COLLEGE SERIAL NUMBER (CSN)

It is an eight-digit number assigned to each student by the college at the time of admission. This number is used for tracking the information about individual students at any time. The student shall communicate this number for all his future correspondence to the college.

1	2	3	4	5	6	7	8	9	10
2	**0**	**2**	**6**	**0**	**7**	**0**	**0**	**0**	**1**
Indicates the year of admission				Indicates programme code		Indicates the serial number			

CONTENTS

1	PREAMBLE	1
2	PROGRAMMES OFFERED	2
3	ADMISSION PROCESS	4
4	ELIGIBILITY CRITERIA FOR ADMISSION	5
5	ACADEMIC CALENDAR	6
6	CHOICE BASED CREDIT SYSTEM (CBCS)	7
7	REGISTRATION PROCESS	14
8	ASSESSMENT AND EXAMINATIONS	17
9	AWARD OF CLASS	25
10	VERTICAL PROGRESSION	25
11	TEMPORARY DISCONTINUATION	26
12	ATTENDANCE REQUIREMENTS	26
13	TERMINATION FROM THE PROGRAMME	27
14	AWARD OF DEGREE	28
15	DISCIPLINE ON CAMPUS	29
16	EXAMINATION MALPRACTICES	30
17	RAGGING AND CONSEQUENCES	34
18	ACADEMIC BANK OF CREDITS	37

1 PREAMBLE

1.1. The regulations contained herein are to MCA Programme offered by Basaveshwar Engineering College , Bagalkote These regulations will be called "BEC Regulations-MCA Programme" and are binding on all the stakeholders.

1.2. These regulations are approved by the Academic Council and Board of Governors of the college and shall supersede all the earlier regulations.

1.3. The regulations may evolve and get modified or changed through appropriate approvals from the Academic Council and Board of Governors from time to time. The decision of the BoG in all matters will be final and binding on all the stakeholders.

1.4. To guarantee fairness and justice to the parties concerned in view of the periodic evolutionary refinements, any specific issues or matters of concern shall be addressed separately, by the appropriate authorities, as and when found necessary, which shall later be approved by AC and BoG.

1.5. The AC and BoG may consider any issues or matters of concern relating to any or all the academic activities of BEC and suggest appropriate action, irrespective of whether a reference is made here in this set of regulations or otherwise.

1.6. The abbreviations and codes listed in sections A, B and C are used in BEC regulations.

2 PROGRAMMES OFFERED

This section presents various UG, PG, Diploma, Certification courses offered in the college and also the list of research programmers offered in different disciplines.

2.1. Programmes under Autonomous Scheme

The following programmes are offered in the college under autonomous scheme:

A. Bachelor of Engineering

The UG programmes offered are listed in Table 2.1.

Table 2.1: B. E. Programmes

Sl. No.	Programme	Duration
1.	Civil Engineering	4 Years **(3 Years for lateral entry)**
2.	Mechanical Engineering	
3.	Electrical and Electronics Engineering	
4.	Computer Science and Engineering	
5.	Electronics and Communication Engineering	
6.	Industrial and Production Engineering	
7.	Information Science and Engineering	
8.	Biotechnology	
9.	Artificial Intelligence and Machine Learning	
10.	Electronics and Computer Engineering	

B. Master of Technology

Table 2.2 presents various PG programmes offered in different specializations.

Sl. No.	Department	Specialization	Duration
1.	Civil Engineering	Structural Engineering	2 Years

C. Master of Business Administration (MBA)	2 Years
D. Master of Computer Applications (MCA)	2 Years
E. Diploma Programme	1 year
F. Certification Programme	6 months

F. 1 Ph.D. and M. Sc (Engineering by Research) Programmes

Sl. No.	Programmes
1.	Civil Engineering
2.	Mechanical Engineering
3.	Electrical and Electronics Engineering
4.	Computer Science and Engineering
5.	Electronics and Communication Engineering
6.	Industrial and Production Engineering
7.	Biotechnology
8.	Physics
9.	Information Science and Engineering
10.	Master of Business Administration

F.2. Ph.D. Programmes under AICTE-Quality Improvement Programme (QIP)

The departments offering Ph.D. programmes under QIP to faculty of engineering colleges, are listed in Table 2.4.

Sl.No.	Programmes
1.	Civil Engineering
2.	Mechanical Engineering
3.	Electrical and Electronics Engineering
4.	Computer Science and Engineering
5.	Electronics and Communication Engineering

3 ADMISSION PROCESS

3.1 Admission to MCA programme will be made in accordance with the guidelines issued by the Department of Higher Education, Government of Karnataka, and VTU Belagavi, from time to time. Seats are reserved for candidates belonging to scheduled castes and scheduled tribes, differently abled persons, children of defense personnel, other backward classes, and categories as per the guidelines issued by Govt. of Karnataka.

3.2 Admission to MCA programme will be made in the odd semester of each academic year, at the first-year level. (Refer Eligibility section (Section 4) for details).

3.3 Admissions are offered to NRI and other candidates under management quota in accordance with the rules framed by GoK, from time to time, applicable for such admissions.

3.4 At any time after admission, if it is found that a candidate had not fulfilled all the requirements stipulated in the offer of admission, in any form whatsoever, including possible misinformation etc., his/her admission will be revoked.

3.5 The College reserves the right to cancel the admission of any student and ask him/ her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance (refer to VTU guidelines) or indiscipline or any misconduct.

3.6 Every student of MCA programme shall be associated with parent department offering the degree that the student undergoes throughout his/her study period.

3.7 The decision of the AC and the BoG regarding the admissions is final and binding.

4 ELIGIBILITY CRITERIA FOR ADMISSION

Admission to MCA programme will be open to graduates of any degree who has secured not less than the prescribed percentage of marks notified by the GoK and VTU. Further the candidates should have appeared a recognized common entrance test such as PGCET/KMAT. Further, for admission under management quota, there shall be an admissions committee for the MCA Programme consisting of the Principal as the Chairman, Head of the Department and one senior staff member of the department. The admission committee conducts the interview and selects the candidates for the admission.

4.1 The candidates from universities other than the universities of Karnataka shall have to obtain eligibility certificate from the VTU to seek admission to MCA programme.

4.2 The candidates from foreign countries shall have to obtain eligibility certificate from the VTU to seek admission to MCA programme. Further, they have to produce equivalence certificate from the association of Indian universities.

4.3 The intake under various categories shall be sanctioned by the AICTE, State Government and VTU, from time to time.

4.4 Eligibility for Admission (As per the Government orders issued from time to time)

4.5 A candidate who has passed any recognized BCA / Bachelor Degree in Computer Science Engineering or equivalent Degree OR Passed B.Sc. / B.Com / B.A. with Mathematics at 10 + 2 level or at Graduation level (with additional bridge courses as per the norms of the concerned University) and obtained an aggregate minimum of 50% marks taken together in all the subjects in all the years of the Degree Examination is eligible for admission to MCA courses. 45% of marks in qualifying examination in case of SC, ST and Category-I of Karnataka candidates.

NOTE: Rounding off aggregate percent is not permitted.

4.6 Admission to vacant seats:

Seats remaining vacant (unfilled), after the completion of PG admission process by KEA, shall be filled by the Institution by inviting applications through Press notification. The seats shall be filled by Candidates preferably who have PGCET/KMAT score. In the absence of such Candidates, admission shall be based on merit in the entrance test conducted at the Institution level. An Admissions Committee, consisting of the Principal of the College, Head of the concerned Department and the subject experts, shall be in charge of admissions.

5 ACADEMIC CALENDAR

At Basaveshwar Engineering College, Bagalkote the semester scheme is adopted for imparting education to students admitted to BE, M. Tech., MBA, MCA, Certificate and Diploma programmers. A typical breakdown of the academic year for the semester scheme is as follows:

5.1 Two semesters are offered every year: Odd semester and Even semester

5.2 The semesters are odd and even, typically each of 21 weeks duration which includes registration, coursework, examination, and announcement of results.

5.3 In the semester there shall be various provisions for the students such as:

- Registration of the courses at the beginning of the semester.
- Counseling.
- Withdrawal of courses towards the end of the semester as per the date mentioned in the academic calendar.

  (These provisions have to be judiciously used under the advice of faculty advisors)
- Assessment and evaluation are conducted in each semester for each programme, under two components having equal weightage namely CIE and SEE. (More details in Assessment and Evaluation Section)
- Provision for make-up examinations is made for the students after each main semester.
- The minimum and maximum credits a student can register in a semester are given in Table 5.1.

Semester	Min (Credits)	Max (Credits)	Maximum Contact Hrs. per week
ODD/EVEN	16	28	35

- The scheme and syllabus of all the semesters in MCA programme is prescribed by the BoS of department with the approval of AC and BoG.

6 CHOICE BASED CREDIT SYSTEM (CBCS)

The college follows Choice Based Credit System for teaching and evaluation of MCA programme. The programme is associated with a fixed number of credits. The programme is defined by credit requirements and duration, as given in Table 6.1.

Table 6.1: Total number of credits to be earned to qualify for MCA degree

Programme	Regular duration in years	Number of Semesters	Number of credits to be earned
MCA	2.0	4	80

The maximum period which a student can take to complete a full-time academic programme shall be double the nominal duration of the programme. i.e., 4 years for MCA

6.1 ALLOCATION OF CREDITS FOR MCA PROGRAMME

The distribution of credits for MCA programme over the different subject areas is given in Table 6.2.

Table 6.2: Course/Credit distribution for MCA Programme

Credit Distribution	Total
BSC: Basic Science Course	03
PCC: Professional Core Course	42
PEC: Professional Elective Course	09
AEC: Ability Enhancement Course	01
PROJ: Project Work	09
INT : Research Internship /Industry-Internship / Startup Internship	10
PEC/MDC: (Online Courses) 12 weeks duration @ 4th sem	06
SL: Skill Lab	02
Non-Credit Mandatory Courses: • Research Methodology(Online)@ 1st semester	–
Total	**82**

6.2 COURSE CONTENT DESCRIPTION

Course content description consists of Course Code, Title of the Course, Credits and Description of the Content. An example is given below:

2PCAA101C Mathematical Foundation for Computer Applications 3 credits, (3-0-0): Set Theory: Sets and subsets, set operations and laws of set theory, counting and Venn diagrams, principles of inclusion and exclusion, permutations and combinations with repetition.

6.3 CREDIT SYSTEM

The credit system enables continuous evaluation of a students' performance and allows the students to progress at an optimum pace suitable to individual ability and convenience, subjected to fulfilling minimum credit requirement- for continuation of programme on semester or session basis.

6.4 CREDIT ASSIGNMENT

Every course has certain number of credits assigned based on the students' contact hours in a week. The following example illustrates the basis of credit assignment.

1PCAA101C: Programming and Problem Solving in C, 4 credits (2-2-0) (2 Hrs. Lectures + 0 Hrs. Tutorial + 2 Hrs. Practical) per Week. A typical credit structure based on the above definition is given in Table 6.3.

Table 6.3: Credit Structure for Coursework

Theory/Lectures (L) (Hrs./week/Sem.)	Tutorials (T) (Hrs./week/Sem.)	Laboratory/Practical (P) (Hrs./week/Sem)	Credits (L+T+P)	Credits (Total)
4	0	0	4+0+0	4
3	0	2	3+0+1	4
2	2	2	2+1+1	4
3	0	0	3+0+0	3
2	2	0	2+1+0	3
2	0	2	2+0+1	3
0	0	6	0+0+3	3
2	0	0	2+0+0	2
1	0	0	1+0+0	1
0	2	0	0:1:0	1
0	1	1	0+0.5+0.5	1
0	0	2	0+0+1	1

6.5 GRADING SYSTEM

The grading system is implemented on a 10 points scale with letter grades O, A+,A, B+, B,C,Pand F and are given in Table6.5. The Grade awarded (an alphabet) to the students are basically a qualitative measure of the performance of a student, such as Outstanding (O), Excellent (A+), Very Good (A), Good (B+), Above Average (B), Average (C) and Fail (F). If a student remains absent for SEE for any of the courses, the letter grade assigned to that shall be F.

F: If a candidate is eligible in CIE but remains fails to obtain the qualifying marks (minimum passing marks), prescribed for the course, in SEE, is awarded F grade. Such candidates need to re-appear whenever conducted.

DX: If a student fails to satisfy attendance and/or CIE requirement course/s then such course/s shall be marked as not eligible (DX), i.e., not eligible to appear for SEE in that course/s. Such candidates have to re-register. However, the number of attempts will be mentioned in the grade card.

AB: If a student satisfies the CIE and attendance requirements, but remains absent for SEE in a course, he/she is awarded AB grade. Such candidates need to re-appear whenever conducted.

There are different approaches possible for awarding grades like absolute grading, relative grading etc., presently absolute grading is adopted in the evaluation system at BEC.

The following method is used for awarding grades in a course. A letter grade, corresponding to specified number of grade points, is awarded in each course registered by a student. On obtaining a minimum pass grade, the student's performance is evaluated by the number of credits that he/she has earned and by the weighted grade point average.

Table 6.4:Letter Grade and Corresponding Grade points on a typical 10-point scale

Range of Marks (Out of 100)	Grade	Grade Points	Level
90-100	O	10	Outstanding
80-89	A+	9	Excellent
70-79	A	8	Very Good
60-69	B+	7	Good
55-59	B	6	Average
50-54	C	5	Pass
0-49	F	0	Fail

6.6 GRADE POINT AVERAGES

6.6.1 The Grade point averages SGPA and CGPA are computed using the credits index, credit points and grade points earned by the student.

6.6.2 The grade points awarded to the student is computed from Table 6.4 depending on the grade assigned to the students. The credit points earned by a student are equal to the number of credits assigned to the course multiplied by the grade points awarded to the student. The credit index of a student for a semester is the total of all the credit points earned by the student for all the courses registered in that semester.

Example: 1PCAA103C (3-0-0) If a student earns a B Grade, the grade points earned in the course is 6 and Credit Points is ($6 \times 3 = 18$).

6.6.3 Semester Grade Points Average (SGPA) and the Cumulative Grade Point Average (CGPA), both are important performance indices of the students.

6.6.4 The SGPA reflects the credit index for a semester which is equal to the credit points earned in the semester divided by the number of credits registered by the student in that semester.

6.6.5 The CGPA reflects the performance index of a student till the previous semesters which is equal to the total of credit indices of all the previous semesters divided by the number of credits earned in all the previous semesters.

Thus,

$$SGPA = \frac{\sum[(Course\,Credits)\times(Grade\,Points)]\begin{pmatrix}for\ all\ the\ Courses\ \text{Registered}\ in\ that\ semester\\ excluding\ transitional\ grades\end{pmatrix}}{\sum[(Course\,Credits)]\begin{pmatrix}for\ all\ the\ Courses\ \text{Registered}\ in\ that\ semester\\ excluding\ transitional\ grades\end{pmatrix}}$$

$$CGPA = \frac{\sum[(Course\,Credits)\times(Grade\,Points)]\begin{pmatrix}for\ all\ Courses\ excluding\ those\ with\ F\ ,\ \text{DX}\ ,\ \text{AB}\\ and\ transitional\ grades\ until\ that\ semester\end{pmatrix}}{\sum[(Course\,Credits)]\begin{pmatrix}for\ all\ Courses\ excluding\ those\ with\ F\ ,\ \text{DX}\ ,\ \text{AB}\\ and\ transitional\ grades\ until\ that\ semester\end{pmatrix}}$$

Sample of calculation of SGPA and CGPA are given in Tables 6.5 and 6.6.

Table 6.5: Sample Calculation for MCA I Semester

Subject Code	Subject Credits	Grade Awarded	Earned Credits	Grade Points	Grade Point Earned
(1)	**(2)**	**(3)**	**(4)**	**(5)**	**(6)**
2PCAA101C	3	W	0	0	00
2PCAA102C	4	A	4	8	32
2PCAA103C	3	A	3	8	24
2PCAA104C	3	B	3	6	18
2PCAA105C	4	F	0	0	0
2PCAA106L	1	O	2	10	20
2PCAA107L	2	A	2	8	16
Total	**20**	**--**	**14**	**--**	**110**

Credits registered in the semester (Total of Column 2) = 20

Credits registered after withdrawal = 20 – 3 = 17

(Total of Column 2 – sum of credits of all withdrawn courses)

Earned credits in the semester (Total of Column 4) = 17– 3 = 14

(Credits registered after withdrawal – Sum of credits of courses with F Grade)

Credit index secured in this semester (total of column 6) = 110

SGPA = 110/17 = 6.47

CGPA = 110/14 = 7.85

Table 6.6: Sample Calculation for MCA II Semester

Subject Code	Subject Credits	Grade Awarded	Earned Credits	Grade Points	Grade Point Earned
(1)	**(2)**	**(3)**	**(4)**	**(5)**	**(6)**
2PCAA201C	4	B+	4	7	28
2PCAA202C	4	B	4	6	24
2PCAA203C	4	O	4	10	40
2PCAA204C	3	F	0	0	0
2PCAA205C	3	A	3	8	24
2PCAA206L	2	C	2	5	10
2PCAA207L	2	A	2	8	16
2PCAA101C (Re-register)	3	B	3	6	18
2PCAA105C (Re-appear)	3	A	3	8	24
Total	**28**	**--**	**25**	**--**	**184**

Credits registered in the semester (Total of Column 2) = 28

Credits registered after withdrawal = 28 – 0 = 28

(Total of Column 2 – sum of credits of all withdrawn courses)

Earned credits in the semester (Total of Column 4) = 28– 3 = 25

(Credits registered after withdrawal – Sum of credits of courses with F Grade)

Credit index secured in this semester (total of column 6) = 184

Sum of credit indices of all previous semesters = 110 + 184 = 294

Total credits earned= 14 + 25 = 39

SGPA = 184/28 = 6.57

CGPA = 294/39 = 7.53

6.7 The transitional Grades

6.7.1 I, W and X, would be awarded in the following cases:

a. **Grade I :** It is awarded to a student having satisfactory attendance at classes and meeting the passing standard at CIE, but remained absent from SEE for a valid and convincing reasons acceptable to the college, like:

i. Illness or accident, which disabled him/her from attending SEE

ii. A calamity in the family at the time of SEE, which required the student to be away from the college

iii. any other verifiable exigency.

b. **Grade W :** It is awarded to a student having satisfactory attendance at classes but withdrawing from that course before the prescribed date in a semester under faculty advice. Further, a student can withdraw from a course once and only once, maintaining minimum credits requirements.

c. **Grade X :** It is awarded to a student with high CIE rating (≥90%) in a course, but SEE performance is observed to be poor, which results in overall F Grade in course.

d. The transitional grades are to be converted into one or the other of the valid letter grades (O to F) after a student completes all the academic requirements of the course.

6.7.2 The Grade Card (or transcript) of a student at the end of the semester will have a list of all the courses taken by a student, however, only those grades (O to F, DX) are included in the computation of the student performance. Thus, the courses taken for audit will not form part of the computation. The results of the mandatory courses, which are of non-credit type, will also be reflected in the Grade Card as PP (for passed) or NP (not passed). It is necessary for each student to obtain the Grade PP in every mandatory course to qualify for the award of the degree.

6.7.3 The Makeup examination facility will be available to students who have been awarded I grade or X grade. The makeup examination will be held as per dates notified in the academic calendar. However, it would be possible to hold make up examination at any other time in the semester.

6.7.4 The I and X grades awarded to a student should be converted into an appropriate letter grades in the subsequent make up examination. Otherwise, the grade will be automatically converted into F/AB grade.

6.7.5 The DX and W grade awarded to a student would be eligible for conversion to the appropriate letter grade, only if the concerned student re-registers for these courses in a odd/even semester and fulfills the passing standards for the CIE and SEE.

6.7.6 Each appearance to SEE or absence from SEE shall be treated as an attempt.

6.7.7 A student will be considered to have completed a course successfully and earned the credits if he/she secures a letter grade other than I, W, DX, X, AB or F in that course.

Representation of Grades and Awarding Grades:

i) DX: Attendance below 85% or not having minimum CIE. Credits are not included in CGPA, hence repeat the course.

ii) AB: Absent for Course in SEE

iii) AU: Satisfactory performance in an Audit course

iv) PP: Passed in Non-credit course

v) NP: Not Passed in Non-credit course

vi) W: Withdrawn from a course

7 REGISTRATION PROCESS

7.1 REGISTRATION

Registration is a very important procedural part of the academic system. Every student after consulting his/her faculty advisor in the department has to register for respective courses approved by the BoS of the department. This ensures that a student's name is on the roll for each course he/she wants to study during that academic year.

Each student has to register for the course work at the beginning of the semester. Course load has to be maintained as given in the Section 5 (Academic Calendar).

No credit is given if a student attends the course for which he/she has not registered. Registration for the courses in a particular semester will be done in accordance with a specified schedule. The student must ensure that his/her dues are paid before the commencement of each semester/session.

Registration in absentia and registration after the specified date is not permitted. However, in exceptional cases, this may be permitted at the discretion of Principal. In case of illness or absence during registration due to valid reasons, a student must intimate the same to concerned faculty advisor and the HoD. For reasons beyond his/her control, if a student is not able to register or inform the same, he/she may submit an application to the Principal for late registration. The Principal may consider the late registration in genuine cases with penalty.

However, late registration is not permitted beyond one week after the starting of the semester.

Each student will be provided with a registration report sheet, which will be an official record of courses registered. Adding, dropping, withdrawal and auditing will be marked on this report itself. The data contained in this report will be used for resolution of discrepancies, if any, later.

The duly filled registration report is to be submitted to the concerned department on or before the specified date, failing to do so the registration is liable to be canceled.

7.2 COUNSELING

A student must consult his/her faculty advisor at the time of registration process, to finalize the courses for a given programme, keeping in view minimum/maximum number of total credits, past performance, backlog courses, SGPA/CGPA, prerequisites, workload and student's interest. Special provisions are made available for academically weak students.

7.3 LOWER AND UPPER LIMITS FOR CREDITS REGISTERED

A student must register for the appropriate number of credits, as mentioned in Table 5.1.

7.4 MINIMUM STUDENT REGISTRATION IN A COURSE

A course will be offered, only if a minimum of 10 students register for the course. Under special circumstances with the prior permission of the Principal and approval of the Head of the Department course may be offered with lesser number of registrations.

7.5 CREDIT MONITORING

The student must keep track of the number of credits earned and plan for completion of the prescribed number of credits for the programme. It is the responsibility of the student to inform the concerned faculty advisor and HoD in case of any discrepancies with regards to the credits earned and must get the necessary corrections done

7.6 DROPPING, WITHDRAWAL FROM COURSES

7.6.1 Dropping of courses: A student can drop a course, without being mentioned in the grade card, on or before the specified date in the calendar of events based on the review of the student's performance after first CIE by the faculty advisor. However, the criterion of minimum number of credits specified for the semester is compiled with and such courses are to be completed by re-registering at a later time. The student is not permitted to drop re-registered course(s).

7.6.2 Withdrawal from courses: A student having satisfactory attendance can withdraw a course, at the end of a semester based on the review of the students' performance in CIE by the faculty advisors and maintaining minimum credits specified for the semester, however the same will be depicted in grade card (Grade W). A Student is not permitted to withdraw re-registered courses(s). Such course(s) are to be taken up for study and re-registered at a later time.

7.6.3 Add/Drop: A student has the option to add or drop courses for which he/she has registered. Within one week of commencement of the semester.

7.7 REJECTION OF RESULTS

There shall be a provision for rejection of total performance of a semester and re-registration for the semester. A candidate may at his/her desire reject his/ her latest semester, except the IV semester results. This shall be done only once in the entire course of studies. The CIE marks of rejected semester shall remain the same. If the rejection of the results of the semester happens to be of an odd semester, the candidate can take admission to the immediate next even semester. However, if the rejection of the result is of even semester, the candidate cannot take

admission to the next odd semester. However, rejection of performance of final year project work is not permitted.

7.8 TEMPORARY WITHDRAWALS AND RE-ADMISSION

A student shall be permitted to withdraw temporarily from the college based on prolonged illness, grave calamity in the family or any other serious happening. The withdrawal and readmission shall be as per the regulations/directions issued by the VTU from time to time.

8 ASSESSMENT AND EXAMINATIONS

The assessment of performance in a course is based on examination that a student appears. In general, examination may have different objectives, like testing of achievement, prediction, endurance, creativity and ranking. In technical education, the assessment has to be preferably of achievement-testing type, so that a student's knowledge, understanding and competence in the course studied is properly assessed and certified.

Typically, achievement-testing is done in two parts, namely Continuous Internal Evaluation (CIE) and Semester End Examination (SEE). Both are important in assessing the achievement of a student.

Each course is assessed for 100 marks with equal weightage for CIE and SEE, i.e., 50 for CIE and 50 for SEE. The standards of passing CIE and SEE for each course registered are as given in Table 8.1.

Table 8.1: Requirement for passing a theory course

Criteria	Evaluation Method	Passing Requirement
1	Continuous Internal Evaluation (CIE)	Obtained Marks ≥ 50% of maximum marks
2	Semester End Examination (SEE)	Obtained Marks ≥ 40% of maximum marks
Minimum 50% in aggregate of CIE and SEE marks. Total score ≥ 50%.		

Table 8.2: Requirement for passing a laboratory course/seminar/project/internship/Skill Lab

Criteria	Evaluation Method	Passing Requirement
3	Continuous Internal Evaluation (CIE)	Obtained Marks ≥ 50% of maximum marks
4	Semester End Examination (SEE)	Obtained Marks ≥ 50% of maximum marks
Minimum 50% in aggregate of CIE and SEE marks. Total score ≥ 50%.		

For a pass in a course, the student shall secure minimum of 40 % of the maximum marks prescribed in the Semester End Examination and 50 % of marks in CIE and 50 % in the aggregate of CIE and SEE marks.

8.1 CONTINUOUS INTERNAL EVALUATION (CIE)

8.1.1 Integrated Theory Courses

8.1.1.1. Two Continuous Internal Evaluation (CIE) tests shall be conducted for a maximum of 40 marks each. The marks secured by the student will be scaled down to 20 marks..

Sl. No.	Component	Examination conducted for marks			Minimum marks		Marks after scaling down
1.	CIE theory	CIE test	40	50	25		25
		CCE	10				
2.	CIE Lab	Conduction	30	50	15	25	25
		Test	20		10		
Total							50

An allocation of 10 marks for academic assessment, comprising 5 marks for assignments and 5 marks for activities such as quizzes, seminars, or course projects etc.

Semester End Examinations (SEE) Assessment

1. Theory SEE will be conducted for 100 marks as per the scheduled time table for a course (duration 03 hours)and later scaled down to 50 marks
2. The question paper will have 08 questions, two questions per unit. Each question is set for 20 marks.
3. The student has to answer 5 full questions choosing at least one full question from each unit.
4. Marks scored by the student shall be proportionally scaled down to 50 Marks

The theory portion of the Integrated Course shall be for both CIE and SEE, whereas the practical portion will have a CIE component only.

Sl. No.	Component	Examination conducted for marks	Minimum Marks	Marks after scaling down
1.	SEE theory only	100	40	50

PASSING NORMS: CIE + SEE MINIMUM 50 MARKS

F/AB grade awarded course/s, student has to reappear for SEE whenever next conducted.

8.1.2 Non-integrated

8.1.2.1. Theory Courses CIE Test: Two CIE tests will be conducted for 40 marks each and scaled down to 20.

Sl. No.	Component	Examination conducted for marks			Minimum marks	Marks after scaling down
1.	CIE theory	CIE test	40	50	25	25
		CCE	10			
Total						50

An allocation of 10 marks for academic assessment, comprising 5 marks for assignments and 5 marks for activities such as quizzes, seminars, or course projects etc.

To pass the CIE for the non-integrated theory course, a student must secure a minimum score of 25 marks.

DX grade course/s to be re-registered by the students whenever offered

Semester End Examinations (SEE) Assessment

Sl. No.	Component	Examination conducted for marks	Minimum Marks	Marks after scaling down
1.	SEE theory	100	40	50

PASSING NORMS: CIE + SEE MINIMUM 50 MARKS

8.1.2.2. Laboratory Courses : The laboratory CIE for a course will be of 50 marks, 30 marks based on the laboratory conduction of exercises / experiments along with submission of journal/report and 20 marks for internal test, as per the recommendation of BoS, with approval from AC and BoG.

Component	**Examination conducted for marks**		**Minimum Marks**
Laboratory	Conduction	30	25
	Test	20	
		Total	**50**

For a pass in all the courses, student must secure / score 50% of maximum marks in CIE to be eligible for the SEE of the particular course.

Sl. No.	**Component**	**Examination conducted for marks**	**Minimum Marks**
1.	SEE Lab	50	25

Students with satisfactory CIE and attendance in a course/s is absent for SEE('AB' grade) or appeared to SEE, but failed ('F' grade) in SEE, need not re-register for course/s but can register and appear for SEE directly, whenever next SEE is held for that course in Odd/even/Summer Semester.

8.1.3 Makeup Examination:

For students with transitional grades viz .'I' & 'X' grades in odd and even SEE shall be given makeup exams immediately after the announcement of SEE results of respective odd and even SEE. The evaluation and result of makeup examination is final and binding. A student shall not have any right to question the evaluation nor the result of makeup examination.

8.1.4 Evaluation of challenge valuation

The provision of challenge valuation is permitted only to SEE of theory courses for regular (odd/even) semester and not permitted for make up examination. Answer script shall be **jointly evaluated by two evaluators.** The final marks awarded shall be the maximum of the marks obtained in either the first evaluation or the challenge evaluation.

Evaluation, Viewing of answer scripts and challenge valuation

The evaluation of SEE answer scripts is to be carried out centrally. A provision is made for a student to view the answer script. Further, a student can apply for challenge valuation, if he/she is not satisfied with the evaluation on payment of prescribed fees which will be notified separately. The provision of challenge valuation is permitted only to SEE of theory courses for regular (odd/even) semester and not permitted for either make up examination or SEE of supplementary examination.

8.2 PROJECT WORK EVALUATION

The CIE evaluation of the Project Work shall be based on the progress made by a student for the work assigned by a supervisor/guide, periodically evaluated by him/her together with a Departmental Committee constituted for the purpose.

Evaluation of Project shall be made as recommended by the BoS and approved by AC and BoG.

A transitional grade 'T' will be awarded for term extension of MCA project work thesis submission. The grade T awarded for project work is not considered for the calculation of SGPA/CGPA in that semester. The students awarded with T grade will not be considered for award of Rank/Gold Medal. The extension is permitted till the end of the semester. In such case a student needs to take extension and such extensions will be allowed on payment of requisite fees, until the maximum duration of the programme. In case the candidate is unable to convert the T grade into other grade, he/she has to re-register for the Project.

8.2.1 Each candidate shall carry out the project work independently as per Scheme of Teaching and Examinations under the guidance of one of the faculty members of the department. If the project is of inter-disciplinary nature, a co-guide shall be taken from the other concerned department.

8.2.2 The subject and topic of the dissertation shall be from the major field of studies of the candidate. Modification of only the title but not the field of work may be permitted at the time of final submission of dissertation report during III semester.

8.2.3 Before submission of the final hard bound and soft copies during third semester, student has to submit a soft copy of the project thesis to the guide for plagiarism/similarity check by paying prescribed fees (for plagiarism/similarity check).

8.2.4 Plagiarism/Similarity Check: Students have to compulsorily submit the thesis for plagiarism/similarity check before submission of the final project report for

evaluation. The plagiarism check shall be carried out as per the guidelines laid down by the college from time to time.

8.2.5 Internal evaluation will be carried out by the Internal Department Committee which comprises of internal guide and another expert from the department. External Evaluation will be carried by the Committee which comprises of Guide (from the department), and External examiner (Industry expert or Academician). The examiners will independently evaluate the dissertation report and average of the marks awarded by the two examiners shall be the final evaluation marks for the dissertation.

8.2.6 Viva Voce examination of the candidate shall be conducted by the external examiner and internal examiner/ guide. A student shall obtain not less than 50% of maximum marks prescribed for both CIE and SEE.

8.2.7 The examiners can recommend for modifications/suggestions of dissertation or totally reject the dissertation. The examiner shall offer suggestions for improvement of the dissertation for re-submission or list the reasons for rejection of the dissertation.

8.2.8 In case of modifications/suggestions, student shall resubmit dissertation incorporating the modifications/suggestions. The resubmitted dissertation shall be evaluated by the same committee or a new committee. In case of rejection, the student has to re- register for Project, in subsequent semesters.

8.3 INTERNSHIP

The student shall undergo Internship as per the Scheme of Teaching and Examination approved by BoS, AC and BoG.

- The internship shall be carried out in any industry/R&D organizations/institute of national and international repute, business organizations/ recognized national and international professional bodies, societies or organizations.
- The department shall nominate a faculty to facilitate, guide and supervise students under internship. The students shall report the progress of the internship to the internal guide in regular intervals and seek his/her advise.
- The Internship shall be completed during the period specified in Scheme of Teaching and Examination. After completion of Internship, students shall submit a report to the Head of the Department with the approval of the internal guide.
- There will be 50 marks for CIE (Report Evaluation: 30; Presentation: 20) and 50 marks for SEE (Presentation/Viva-voce). Both, the CIE and SEE will be conducted batch wise.
- A student shall obtain not less than 40% of maximum marks in SEE and 50% in CIE and Minimum 50% in aggregate of CIE and SEE marks. Internal evaluation will be carried out by the Internal Department Committee which comprises of internal guide and another expert from the department.
- External Evaluation will be carried by the SEE Committee, comprising of internal examiner (from the department), and External examiner (Industry expert or Academician). The students are permitted to carry out the internship anywhere in India or abroad.
- The college will not provide any kind of Financial Assistance to any student for internship. Failing to undergo Internship: Internship is one of the heads of passing. Completion of Internship is mandatory. If any student fails to complete the Internship, he/she shall be considered as failed. The student shall be eligible for the internship credits only after satisfying the criteria prescribed for the same.

8.4 SEMINARS

A student shall undergo Seminar as per the Scheme of Teaching and Examination approved by BoS, AC and BoG.

8.4.1 The department/college shall nominate a faculty to facilitate, guide and supervise students under seminar.

8.4.2 The topic and title of the seminar shall be chosen by the student in consultation with the guide during beginning of the first semester. Seminar topic can be domain related/multidisciplinary/ societal/ general issues.

8.4.3 The students shall report the progress of the seminar to the guide in regular intervals and seek his/her advise. Students shall follow the presentation schedule as laid down by the college.

8.4.4 The seminar shall be completed during the period specified in Scheme of Teaching and Examination.

8.4.5 Student shall submit seminar report to the Head of the Department with the approval of guide.

8.4.6 There will be 50 marks for CIE (Abstract: 05; Introduction: 05; Body & conclusion: 20; Presentation: 20) and 50 marks for SEE (Knowledge of the topic: 15; Content preparation & flow: 15; Presentation of the work: 10; Interaction: 10). Both, the internal evaluation and external examination will be conducted batch wise. A student shall obtain not less than 40% of maximum marks prescribed for SEE and not less than 50% of maximum marks prescribed for CIE and 50 % in the aggregate of CIE and SEE marks.

8.4.7 Internal evaluation will be carried out by the respective guide. External Evaluation will be carried by the Committee which comprises of Guide/ Internal examiner (from the department) & External examiner (Industry expert or Academician).

8.4.8 Seminar is one of the heads of passing. Completion of Seminar is mandatory. If any student fails to complete the Seminar, he/she shall be considered as failed in that course and the prescribed credits shall not be awarded in that course.

8.5 RE-EXAMINATION

There shall be no re-examination for any course to account for students who have:

i. remained absent from attending CIE having shortage of attendance without valid reason

ii. been awarded DX grade for a course

iii. withdrawn (Grade W) from a course

iv. dropped a course

Such students shall be required to re-register for the course(s), attend the classes regularly and go through CIE and SEE again and thus secure a grade equal to or better than C in each case for credit courses or PP in case of mandatory courses. The re-registration shall be possible when the course is offered again either in a main (odd/even).

8.6 STUDENTS' FEEDBACK

A student has to provide feedback for each course(s) he/she has registered, in the online/offline format provided, at the end of a semester. This will enable for analysis and betterment of the academic programmes.

9 AWARD OF CLASS

A student will be awarded percentage/class by converting the grade point averages viz. SGPA and CGPA, for the sake of comparison with conventional marks system followed by Universities.

Class Designation: Class designation shall be as per VTU Regulations and notifications, for respective programmers, notified from time to time.

Conversion of CGPA into Percentage of marks and Class Equivalence

There is no formula for conversion of CGPA into the percentage of marks. However, the following procedure/method for the conversion of the CGPA on 10 point scale into the percentage of marks for employment /Higher studies, etc., to be used

Percentage (M) = CGPA x 10

Class Equivalence:

Subsequent to the conversion of final CGPA, after successful completion of the Programme, into the percentage of marks (M), a graduating student is reckoned to have passes in

- First Class with Distinction (FCD),if (M) ≥ 70%
- First Class (FC), if 60≤(M) <70
- Second Class (SC), if 50≤(M) <60

10 VERTICAL PROGRESSION

Promotion: There shall be no restriction for promotion from an odd semester to the next even semester.

i. Students having grades such as F, DX, AB and W in courses totaling to more than sixteen(16) credits in the 1st and 2nd semester (1st Year) of the the programme should not be permitted to move to the 3rd semester (2nd Year) of the Programme

Vertical Progression shall be as per VTU Regulations and notifications for respective programme, notified from time to time.

11 TEMPORARY DISCONTINUATION

11.1 a If a candidate, for any reason, temporarily discontinues the Programme or take a break from programme during any semester, he/she may be permitted to continue in the programme by registering to the same semester of the prevailing scheme. The candidate shall complete all the remaining course work subject to the maximum duration for programme completion. Also the candidates may have to complete additional course/s, if any, as per the decision of concerned Board of Studies and approval of Dean, on establishing equivalence between two schemes. A Grade card shall be issued to that effect. Additional course/s shall not be considered for the eligibility criterion prescribed for promotion. However, based on the individual cased, it is considered to decide the SGPA and CGPA to admit the student for the award of degree. Such candidate shall not be eligible for the award of rank.

b Candidates who takes admission to any semester of the existing scheme from another scheme, as a repeater/fresher because of various reasons have to complete additional course/s, if any, as per the decision of concerned Board of Studies and approval of Dean, on establishing equivalence between two schemes. A grade card shall be issued to that effect. Additional course/ shall not be considered for the eligibility criterion prescribed for promotion. However, base on the individual cases, it is considered to decide the SGPA and CGPA to admit the student for the award of degree. Such candidate shall not be eligible for the award of rank

12 ATTENDANCE REQUIREMENTS

The attendance is a mandatory requirement for the students registered to different programmes offered in the college.

12.1 ATTENDANCE RULES

- Each semester is considered as a unit and the candidate shall maintain a minimum attendance of 85% in each course with a provision of condoning up to 10% of the attendance for special cases, by the Principal, for reasons such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, and paper presentations etc.
- The basis for the calculation of the attendance shall be the period of term prescribed by the college in its calendar of events. For the first semester students, the same is

reckoned from the date of confirmed admission to the programme/commencement of classes, whichever is later.

- The students are informed their attendance status in the first week of every month by the Department and the students are cautioned to make up the shortage, if any.
- A candidate having shortage of attendance in one or more courses is not permitted to appear for SEE of such courses and has to re-register that course in the subsequent semesters whenever offered.

12.2 ABSENCE DURING THE SEMESTER

- A student must inform the HoD/Principal, immediately for any instance of continuous absence from classes.
- A student who is absent due to illness or any other emergency, up to a maximum of two weeks, should approach the course teacher.
- A student who remains absent from a CIE due to illness or any other genuine reason should inform the course teacher and HoD immediately prior to conduction of exam and produce relevant documents from Taluka/District Health Officer(or endorsed), for the provision of compensatory test.

13 TERMINATION FROM THE PROGRAMME

A student shall be required to withdraw from the programme and leave the college on the following grounds:

a Absence from classes for more than six weeks at a time in a semester without leave of absence being granted by the competent authorities.

b Failure to meet the standards of discipline as prescribed by the college from time to time.

13.1 The candidate shall complete the programme within a period of four academic years, from the date of his/her first admission, failing which he/she has to discontinue from the programme.

14 AWARD OF DEGREE

A student shall be eligible for the award of degree if he/she has:

- **a** The number of credits to be completed for the award of degree shall be 80.
- **b** No dues to the department, hostels, library and any other functional part of the college.
- **c** No disciplinary action is pending against the candidate.

The award of the degree must be recommended by the Academic Council and BoG.

14.1 AWARD OF GOLD MEDALS AND RANKS

A student shall be eligible for the award of Gold Medal or Rank if:

- **a** Student has passed all courses in First Attempt (No X, DX, I, T, W, F, AB, NP Grades, and should not have dropped a course)
- **b** Student has secured Highest CGPA
- **c** Student has submitted Project thesis on or before the date as specified in the academic calendar.
- **d** Minimum number of students appeared for 4^{th} semester is 5.

The Gold medals and ranks are decided by Rank Awarding Committee based on the approved norms and the committee decisions are final and binding on all stakeholders.

14.2 GRADUATION CEREMONY

A student shall be eligible for the award of Gold medal or Rank if he/she has:Degree will be awarded in person for the students who have graduated during the preceding academic year. Degrees will be awarded in absentia to such students who are unable to attend the Graduation Ceremony. Students are required to apply for the graduation ceremony along with the prescribed fees, after having satisfactorily completed all the degree requirements within the specified date in order to arrange for the award of the degree during graduation ceremony.

The graduation ceremony for the award of degrees to the students completing the prescribed academic requirements in each case in consultation with the university and by following the provisions in the statute of VTU will be conducted at Basaveshwar Engineering College, Bagalkote.

15 DISCIPLINE ON CAMPUS

a Use of mobile phones (Cell Phone) is strictly prohibited in the academic areas. If any student is found using mobile phones in the campus, his/her mobile phone will be confiscated, and the student will be penalized.

b The vehicle speed should not exceed 30 km/hr and blowing of horn in the campus is prohibited.

c Smoking, chewing, and spitting and use of tobacco in any form are strictly prohibited in the campus and within 100 m from the boundary of the campus. If found guilty will attract punishment/Penalty.

d Eve teasing by the students is strictly prohibited and will attract severe punishment.

e Misbehaving with faculty/staff will be viewed seriously and will lead to punishment/legal action.

f Sale of tobacco and derived products within 100m from the boundary of the campus is strictly prohibited.

g Possession, consumption or distribution of alcoholic drinks, narcotic drugs, or any kind of hallucinogenic drugs is punishable as per the prevailing laws.

h Hacking into college computer systems (such as entering other person's area without prior permission, manipulation and/or damage of computer/hardware and software or any other cyber crime)/Campus Network/Campus Servers is liable for punishment.

i Messaging/sending/possession of objectionable material using IT infrastructure is banned, if found guilty will attract severe punishment.

j Noisy and unruly behavior disturbing studies of fellow students is liable for punishment.

k Plagiarism of any nature is prohibited.

l Unauthorized fund raising and promotion of sales of any kind is prohibited.

m Causing damage to college and hostel properties for any reason and any form is considered as an offence and will be punished /penalized according to prevailing rules.

Commensurate with the gravity of offence, the punishment may be reprimand, expulsion from the hostel, debarring from the examination, disallowing the use of certain facilities of the college, rustication for a specified period or even out right expulsion from the college or even handing over the case to appropriate law enforcement authorities or the judiciary as required by the circumstances and decided by the Principal/Committee constituted by Principal.

16 EXAMINATION MALPRACTICES

1 The Malpractice cases consideration Committee (MC^3) shall meet after the conclusion of each semester examination to inquire into all matters connected with the students booked under Malpractices. After a detailed inquiry, the Committee shall prepare a Report giving its recommendations on the penalties and punishments to be imposed.

2 If a student remains absent for the inquiry with prior permission, one more opportunity shall be given to him/her to appear before the committee. If he/she remains absent during the second meeting of the inquiry committee, an ex-parte decision shall be taken by the committee based on the documents submitted and statements made therein. The decision of the committee is final and binding on the student.

3 The student shall present his/her case himself/herself and shall not engage a legal practitioner for the purpose.

4 Even if a student commits malpractice in multiple papers, he will only be punished once. This punishment will be decided by taking into consideration all malpractices committed during the said examination.

5 The MC^3 shall examine the charges submitted by the college. After ascertaining the severity of the case, the MC^3 shall recommend suitable penalty and/or punishment. The severity of the case shall be categorized as follows:

a) Possession of Electronic Gadgets without any material(s) or matter. Material(s) or matter on hand, palm, calculator etc. / written, printed matter or copy thereof, which is/are unauthorized.

b) Possession of electronic gadgets containing subject-related material; materials or matter on hand, such as palms, calculators, etc.; written, printed, or copied matter relevant to the paper the student is writing.

c) Possession of electronic gadgets containing subject-related material; materials or matter on hand, such as palms, calculators, etc.; written, printed matter or a copy thereof, relevant to the paper the student is writing and specifically prepared for copying.

d) Possession of Electronic Gadgets with the material related to the subject / Materials or matter on hand, palm, calculator etc. / written, printed matter or copy thereof, which is relevant to the paper the student is writing and are particularly prepared for the purpose of copying and copied the material to the answer book.

While recommending the penalties or punishments, the quantity of the material or matter and relevance of the same to the paper in which the student is booked under Malpractice shall be taken into consideration to decide the severity of the case.

e) Repeated Malpractices during the Examinations

f) Threatening with weapons and impersonation.

6 At the conclusion of the inquiry, the MC^3 shall submit a Report to the Principal with findings.

Sl. No.	Nature of Malpractice	Penalty / Punishment to be imposed
I	1. Writing on the Question Paper / Admission Ticket & or passing it to the other student in the Examination Hall. 2. Disclosing identity by writing any words or by making any peculiar marks or by writing USN on the pages other than the facing sheet in the answer scripts while answering. 3. Possession of Electronic devises like mobile, Programmable Calculator, Pen-drive and any other electronic devises / storage devises in the examination hall. 4. Communicating with any student or other person inside or outside the examination hall in order to obtain assistance or aid in the writing of answers in the examination. Having any written matter on a scribbling pad, Calculator, Palm, Hand, Leg, hand kerchiefs, Clothes, Socks, Instrument Box, Identity Card, Hall Ticket, Scales etc.,) 5. Destroying any evidence of Malpractice, tearing or mutilating the answer script or running away along with the answer script from the examination hall or premises.	The MC^3 shall recommend any of the following punishments based on the severity of the case and the reasons for the same shall be recorded. a. Fine not less than Rs.5000/- b. Denial of the benefit of the performance of that Particular Paper in which the student is booked under Malpractice c. Debarring the student from appearing for that particular subject in which the student is booked under Malpractice up to three more subsequent examinations.
II	1. Copying from the material or matter or answer of another student or similar aid or assistance, is rendered to another student within the Examination Hall. 2. Receiving material for copying from outside or inside the examination hall. 3. Bringing into the examination hall or being found in possession of portions of a book, manuscript, or such other material or matter to be brought into the examination hall. 4. Copying or obtaining assistance from any material or matter referred to in sub-clause V(I) in order to answer questions in the examinations 5. Having any written matter on a scribbling pad, Calculator, Palm, Hand, Leg,	The MC^3 shall recommend any of the following punishments based on the severity of the case and the reasons for the same shall be recorded. a. Fine not less than Rs.5000/- b. Denial of the benefit of the performance of that Particular Paper in which the student is booked under Malpractice c. Debarring the student from appearing for that particular subject in which the student is booked under Malpractice up to three more subsequent examinations.

	hand kerchiefs, Clothes, Socks, Instrument Box, Identity Card, Hall Ticket, Scales etc.,	
III	1. Destroying any evidence of Malpractice, tearing or mutilating the answer script or running away along with the answer script from the examination hall or premises. 2. Committing any other act or omission intending to gain an advantage or favour in the examination by misleading, deceiving or inducing the examiner or officers or authorities of the University / College. 3. Making any request of representation or inducing to bribery to the Room Superintendent and or any other official or officer of the University/College for favours in the examination hall or to the Examiner in the answer script. 4. Approaching directly or indirectly the teachers, officers, officials or examiners or bringing about undue pressure or undue influence upon them for favour in the examination.	The MC^3 shall recommend any of the following punishments based on the severity of the case and the reasons for the same shall be recorded. a. Fine not less than Rs.5000/- and denial of the benefit of the performance of that Particular Paper in which the student is booked under Malpractice b. Fine not less than Rs.5000/-, and denial of the benefit of the performance of that Particular Paper and debarring the student from appearing for that particular paper in which the student is booked under Malpractice up to three more subsequent examinations.
IV	Repeated indulgence in malpractice in the same examination or in subsequent examinations.	a. Denial of the benefit of the performance of that Particular Examination (all the subjects for which the student has registered for the examinations). b. Debarring the student from appearing for subsequent examinations extending up to three more examination.
V	Smuggling in or out or tearing off of the answer script sheets or supplementary sheets or inserting papers written outside the examination hall into the answer book.	The MC^3 shall recommend any of the following punishments based on the severity of the case and the reasons for the same shall be recorded. Fine not less than Rs.10,000/- and a. Denial of the benefit of the performance of that Particular Examination (all the subjects for which the student has registered for the examinations). b. Debarring the student from taking two more subsequent exams

VI	Misbehavior with officials or any kind of rude behavior in or near the Examination Hall using obscene or abusive language.	Fine not less than Rs.10,000/- and a. Denial of the benefit of the performance of that Particular Examination (all the subjects for which the student has registered for the examinations). b. Debarring the student from taking two more subsequent examinations.
VII	Threatening the Room Superintendent, members of the Flying Squad, officers/ officials of the Examination centers/University with weapons or other means	Rusticate the concerned student from University. However, the concerned student shall be handed over to the police by the Chief Superintendent with intimation to the University.
VIII	Impersonating or allowing any other person to impersonate to answer in his/her place in the examination hall.	Rusticate the concerned student from University. Where the impersonator is also a student of the University, he/she shall also be rusticated from the University. However, both the concerned students shall be handed over to the police by the Chief Superintendent with intimation to the University.

In general,

1. The punishments shall be uniform and commensurate with the gravity of offence covered under Malpractice for all the students committing similar offences.
2. Malpractice and punishments imposed on the student shall invariably be intimated to the concerned parents in writing by the Principal.
3. Rejection of performance of the examination shall not be permitted for the students who are punished for Malpractice(s).
4. The student punished under Malpractice(s) shall not be eligible to take admission to the next higher semester, till the completion of redeeming of the punishments imposed on him/her.
5. In case a student remains absent for the MPCC meeting along with the parents/ guardian the fine amount will be doubled by the committee and is the binding on the student.

17 RAGGING AND CONSEQUENCES

As per the order of Honorable Supreme Court of India, ragging in any form is considered as a criminal offence and is banned by UGC and AICTE. Any form of ragging will be severely dealt with. Ragging in any forms is strictly prohibited in the college campus and students found involved in ragging activities within and outside the campus will be severely punished. Students shall conduct themselves within and outside the premises of the college, in a manner befitting the students of an Institution of National Importance. The college has implemented the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" in the letter and spirit. As per the UGC regulations the punishable acts of ragging are as listed below.

Punishable ingredients of Ragging:

- Abetment to ragging
- Use of criminal force
- Criminal conspiracy to ragging
- Extortion
- Unlawful assembly and rioting while ragging
- Criminal trespass
- Public nuisance created during ragging
- Offences against property

Violation of decency and morals through ragging

- Assault as well as sexual offences or unnatural offences
- Injury to body, causing hurt or grievous hurt
- Criminal intimidation
- Wrongful restraint or confinement
- Attempts to commit any or all the above-mentioned offences against the victim(s)

MEASURES OF PROHIBITION AND PREVENTION OF RAGGING

- Ragging in all its forms shall be completely banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private.
- The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.
- A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I along with his/her application for hostel accommodation.

- At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.

The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions resolve to ban ragging and punish those found guilty without fear or favor.

- The institution shall identify, properly illuminate, and man all vulnerable locations.
- The institution shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic sessions.
- The institution shall also organize joint sensitization programmes of freshers and seniors.
- Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.
- **Anti-Ragging Committee:** Anti-Ragging Committee shall be headed by the Principal and shall consist of representatives of faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the anti- ragging activities in the institution, consider the recommendations of Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- The Anti-Ragging Squad: The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight, and patrolling functions. It shall be kept mobile, alert, and active always and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said Committee.
- Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.
- The burden of proof of ragging or otherwise shall lie on the perpetrator of ragging and not on the victim.
- The institution shall file an FIR with the police/local authorities whenever a case of ragging is reported but continue with its own enquiry and other measures without waiting for action on the part of the police/local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.
- The Migration/Transfer Certificate issued to the student by the institution shall have an entry, apart from those relating to general conduct and behavior, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the

student has displayed persistent violent or aggressive behavior or any inclination to harm others.

- Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the institution, including faculty, and not merely that of the specific body/committee constituted for prevention of ragging.
- The institution shall set up appropriate committees including the course-in-charge, student advisor, Warden, and some senior students to actively monitor, promote and regulate healthy interaction between the fresher's and senior students.

Fresher's welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the fresher's are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.

Every student and his/her parent have to submit an undertaking in the prescribed form (given in annexure II) that the student/ ward will not involve in ragging as per the UGC / AICTE guidelines. If the student is found involved in ragging activities, commensurate with the gravity of offence, the punishment may be reprimand, expulsion from the hostel, debarment from an examination, disallowing the use of certain facilities of the College, rustication for a specified period or even outright expulsion from the College, or even handing over the case to appropriate law enforcement authorities or the Judiciary, as required by the circumstances.

Interpretation

1. Any question as to the interpretation of these regulations shall be decided by the college, whose decision shall be final and binding on all the stakeholders. The college shall also have the power to issue clarifications to remove any doubt, difficulty or anomaly which may arise in regard to the implementation of these regulations.
2. These regulations should be read as a whole for the purpose of any interpretation. In case of any doubt or ambiguity in the interpretation of the above guidelines, the decision of the Principal is final.
3. The college may change or amend these regulations at any time and the changes or amendments made shall be applicable with effect from the date notified by the college.

18 ACADEMIC BANK OF CREDITS

It is a National level facility that will promote the flexibility of the curriculum framework and interdisciplinary/multidisciplinary academic mobility of students across the higher educational institutions in the country with an appropriate credit transfer mechanism.

Annexure – I

UNDERTAK-

ING

I,_____, Student of _____bearing USN _____Boys hostel/Ladies Hostel, Bagalkote, in connection with my stay in the hostel, I hereby give undertaking to the Hostel management of Basaveshwar Engineering College Boys Hostel/Ladies Hostel, Bagalkote

1. I will follow the rules and regulations of the Hostel and maintain hostel discipline.
2. I will not indulge in any unlawful activities like ragging within college and hostel premises. I have been informed by the management about the consequences if I involve in ragging.
3. I will not cause any loss/damage to the hostel properties for any reason.
4. I will not behave within the hostel premises in a way which may cause disturbance to the hostel mates.
5. I will clear my mess bills every month before the due date specified without fail. If I fail to do so I am aware that I will be denied themes facilities.
6. I will not use water Heaters/Heating coils/Gas cylinders/Electrical iron box/any electrical equipment my room without prior permission of the Hostel Warden.
7. I will not allow any student, who is non-resident of my hostel, to stay in my room without prior permission of the Hostel Warden.
8. I will not celebrate or involve in celebration of Birthday parties or any such parties which are not permitted by the management within the hostel premises.
9. I have been informed by the management that I have to be inside the hostel every day before 07:30PM. If l needs to stay beyond 07:30PM outside the hostel I will seek the permission of Hostel Warden for the same.
10. It will be solely my responsibility of any valuables like cash/gold/mobile phones/watch luggage etc., and the hostel management will not be responsible for the loss/theft of any of such valuables.
11. I will conduct myself in a decent manner and behave politely with hostel staff and wardens.
12. I will not consume alcohol, narcotic drugs or any prohibited intoxicating drugs within the hostel premises.
13. I will attend any meetings called by the Warden without fail.
14. I will vacate my room at the end of every even semester.
15. I have paid the hostel fees which will permit me to use the hostel facilities for two regular semesters only. If l want to use hostel facilities for the days other than the two regular semesters specified, I will pay whatever extra fees as fixed by the management.

Place: Name of Student :

_____

Date: Signature of Student :

_____

ANNEXURE II

Part -I

UNDERTAKING BY THE CANDIDATE/STUDENT

I,_____S/o./D/o Mr./Mrs./Ms_____

_____ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.

I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone through it.

I hereby undertake that,

1. I will not indulge inane behavior or act that may come under the definition of ragging,
2. I will not participate in or abet or propagate ragging in any form,
3. I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this_____day of_____Month of_____year.

Signature

Name:

Address: